



# SASKATCHEWAN REPORTING CALENDAR

## February 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 A1) EVAP Declaration Required Report A3) EPAP Declaration	2	3 M1) Non-Compliance Billing	4
5	6 M2) Oil and LPG Receipt Volumes M3) Gas Receipt Volumes	7	8	9 M4) Oil and Gas Royalty/Tax Invoice and Compensatory Royalty Invoice Available in Petrinex	10 M5) Oil/LPG Pipeline Splits Industry Deadline #1	11
12	13 M6) Oil/LPG Pipeline Splits Industry Deadline #2	14	15 M7) Oil and Gas Royalty/Tax Invoice Payment Date	16 M8) Gas Pipeline Splits	17 M9) Volumetric Non-compliance Warning M10) Missing/Incomplete Oil/LPG Pipeline Splits Warning M18) AB Crown Shippers' Balance Missing & Imbalance Report – Warning M20) APMC Invoice Discrepancy Report - Warning	18
19	20 <b>Family Day (Closed)</b>	21 M11) Volumetric Reporting Deadline M12) Pipeline Split Reporting Deadline M19) AB Crown Shippers' Balance Reporting Deadline M21) APMC Single Shipper Invoice Deadline M22) APMC Tariff Invoice Deadline	22 A4) ECON EPAP Information	23 M13) Provisional Billing	24	25
26	27 M14) Oil Valuation Non-Compliance Warning M15) RTP Non-compliance Warning M23) APMC Invoice Discrepancy Report M25) Oil Valuation Existing Pending or Pending Delete Records - Warning	28 M16) Valuation Deadline M17) Royalty/Tax Payer Deadline A2) EVAP Declaration Submission Deadline M24) APMC Equalization Invoice Deadline				

Note: All times indicated on the table attached are Mountain Time (MT)

Updated February 1, 2017

New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
A1	EVAP Declaration Required Report	Report	This report will automatically be run by Petrinex on a monthly "sweep" basis and is also available on a "user-requested" basis. This report will list occurrences, by month where a transaction has been made between related BAs. If any such transactions have been made, the RTP is required to participate in EVAP reporting. Where no such transactions have been made, the RTP has no reporting requirement under EVAP.	January 2017	21:00 – January 31 <sup>st</sup> - Tuesday	06:00 – 1 <sup>st</sup> - Wednesday
A2	EVAP Declaration Submission Deadline	Deadline	This is the date by which the EVAP declaration should be submitted to Petrinex. This declaration is required from any Business Associate that has reported their Business Associate ID or a related Business Associate ID as the purchaser of their oil on a pipeline split during the previous calendar year. These reporting situations are created whenever a Business Associate: <ul style="list-style-type: none"> <li>blends or streams their raw crude oil prior to selling for the first time at arm's length;</li> <li>sells their raw crude oil downstream of a terminal or pipeline for the first time at arm's length; or</li> <li>enters into a buy/sell agreement with a single shipper pipeline in order to sell their oil at or downstream of the pipeline outlet.</li> </ul>	N/A	<b>21:00 - 28<sup>th</sup> - Tuesday</b>	Online Process
A3	EPAP Declaration	Deadline	If your company's declaration month is December, you are required to submit your EPAP Declaration to ECON by the end of this month.	N/A	21:00 – 28 <sup>th</sup> - Tuesday	N/A
A4	ECON EPAP Information	Notice	On the ECON Volumetric Deadline (Item M11), Petrinex will run number of processes to provide Industry with the following information related to Industry's EPAP requirements. <ul style="list-style-type: none"> <li>EPAP CAI Reporting Available</li> <li>EPAP Declaration Available</li> <li>EPAP Declaration Reminder</li> </ul>	N/A	18:30 – 21st - Tuesday	06:00 – 22 <sup>nd</sup> - Wednesday for Industry
M1	Non-Compliance Billing	Invoice	Non-Compliance Invoice (pdf and xml) is available in Petrinex located under Ministry Invoices and Statements	December 2016		3 <sup>rd</sup> -- Friday
M2	Oil and LPG Receipt Volumes	Deadline	This is the date when all oil and LPG pipeline, terminal or waste plant receipt volumes necessary for a volume requiring split should be complete and in Petrinex. <b>(Industry deadline)</b>	January 2017	21:00 – 6 <sup>th</sup> – Monday	N/A
M3	Gas Receipt Volumes	Deadline	This is the date when all gas pipeline receipt volumes necessary for a volume requiring split should be complete and in Petrinex. <b>(Industry deadline)</b>	January 2017	21:00 – 6 <sup>th</sup> – Monday	N/A
M4	Oil and Gas Royalty/Tax Invoice and Compensatory Royalty Invoice Available in Petrinex	Information	ECON will calculate and invoice oil and gas royalty/tax based on information reported in Petrinex as soon as possible after the end of the month of production. Industry will receive the following invoice files from ECON. <ul style="list-style-type: none"> <li>Compensatory Royalties Invoice Summary (.pdf and .xml)</li> <li>Compensatory Royalties Invoice Detail (.pdf and .xml)</li> <li>Compensatory Royalties UWI Changes (this file will only be generated if there is UWI change activity for that month) (.xml only)</li> <li>Royalty and Tax Invoice Summary (.pdf and .xml)</li> <li>Royalty and Tax Invoice Detail (.pdf and .xml)</li> <li>Royalty and Tax UWI Changes (this file will only be generated if there</li> </ul>	December 2016	N/A	06:00 - 9 <sup>th</sup> - Thursday

New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
			<i>is UWI change activity for that month)</i> (.xml only) This is the latest date that the ECON Invoice files will be available for pickup in Petrinex under Ministry Invoices and Statements, unless otherwise notified by ECON.			
M5	Oil/LPG Pipeline Splits Industry Deadline # 1	Deadline	This is the date when oil and LPG pipeline splits must be complete and in Petrinex for those custody transfer point facilities (terminals and pipelines) that are flagged in infrastructure with the 1 <sup>st</sup> deadline. <b>(Industry deadline)</b>	January 2017	21:00 – 10 <sup>th</sup> – Friday	06:00 – 11 <sup>th</sup> – Saturday for Industry CTP facilities
M6	Oil/LPG Pipeline Splits Industry Deadline # 2	Deadline	This is the date when oil and LPG pipeline splits must be complete and in Petrinex for those custody transfer point facilities (terminals and pipelines) that are flagged in infrastructure with the 2 <sup>nd</sup> deadline. <b>(Industry deadline)</b>	January 2017	21:00 – 13 <sup>th</sup> – Monday	06:00 – 14 <sup>th</sup> – Tuesday for Industry named CTP facilities
M7	Oil and Gas Royalty/Tax Invoice Payment Date	Information	This is the date by which the Oil and Gas Royalty/Tax invoice issued during the month must be paid.	December 2016	N/A	N/A
M8	Gas Pipeline Splits	Deadline	This is the date when all gas pipeline splits must be complete and in Petrinex. <b>(Industry deadline)</b>	January 2017	21:00 - 16 <sup>th</sup> - Thursday	N/A
M9	Volumetric Non-Compliance Warnings	Notice	Prior to the deadline for volumetric data submissions Petrinex will perform the monthly volumetric algorithms on all facilities. These will include facility balancing, metering difference calculations, etc. Any instances of missing data or errors outstanding would be communicated to the appropriate facility operator. The non-compliance reports will come in two separate reports, one for volumetric and one for waste plant reporting. The task will also be available on request by facility operators at any time during the month.	January 2017	21:00 - 16 <sup>th</sup> - Thursday	06:00 - 17 <sup>th</sup> - Friday
M10	Missing/Incomplete Oil/LPG Pipeline Splits Warning	Notice	A notice to delivering facility operators for splits associated with CTP facilities, prior to the volumetric reporting deadline warning of incomplete splits.	January 2017	21:00 - 16 <sup>th</sup> - Thursday	06:00 - 17 <sup>th</sup> - Friday
M11	Volumetric Reporting Deadline	Deadline	<b>This is the date when all volumetric data (including waste plant data) and pipeline split data (oil valuation - purchaser is auto-populated from pipeline splits submissions at this deadline) must be in Petrinex.</b>	January 2017	18:30 – 21 <sup>st</sup> - Tuesday	Extract to ECON
M12	Pipeline Split Reporting Deadline	Deadline	<b>This is the date when all pipeline split data (oil valuation - purchaser is auto-populated from pipeline splits submissions at this deadline) must be in Petrinex.</b>	January 2017	18:30 – 21 <sup>st</sup> - Tuesday	Extract to ECON
M13	Provisional Billing	Invoice	Provisional Billing Invoice (pdf and xml) is available in Petrinex located under Ministry Invoices and Statements.	January 2017		06:00 - 23 <sup>rd</sup> - Thursday
M14	Oil Valuation Non-Compliance Warning	Notice	Two days prior to the oil valuation deadline Petrinex will provide a report identifying any potential issues with oil valuation submissions. (This report includes discrepancies related to: Pipeline Splits imbalances; valuations for royalty/tax payers, purchasers, subsequent purchasers, and sales to subsequent purchasers; purchaser and royalty/tax payer price differences exceeding tolerances; subsequent purchaser and sales to subsequent purchase density, sulphur and price differences exceeding tolerances.) The report will also be available on request by BA's named as an owner, purchaser, operator or royalty/tax payer.	January 2017	21:00 - 25 <sup>th</sup> - Saturday	06:00 - 27 <sup>th</sup> - Monday
M15	RTP Non-Compliance Warning	Notice	Two days prior to the Royalty/Tax Payer deadline Petrinex will provide a report identifying any potential issues with the reporting of royalty/tax payer (RTP) information. (This report includes errors from prior periods and confirmation that: current production month has a current RTP record for	January 2017	21:00 - 25 <sup>th</sup> - Saturday	06:00 - 27 <sup>th</sup> - Monday

New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
			gas and/or oil; current production month has a matching Royalty Tax Attribute (RTA) record; prior month well status changes have RTP record for new status; units have current RTP records; prior month changes to units have RTP records for prior production months; RTA percentages for wells or units are balanced; injection facilities that have an oil DISP have a RTP record for that month.) The report will also be available on request by operators and those named on the RTP record.			
<b>M16</b>	Valuation Deadline	Deadline	<b>This is the date when all valuation/pricing data must be in Petrinex.</b>	January 2017	<b>21:00 – 28<sup>th</sup> - Tuesday</b>	Extract to ECON
<b>M17</b>	Royalty/Tax Payer Deadline	Deadline	<b>This is the date when all royalty/tax payer data must be in Petrinex.</b>	January 2017	<b>21:00 – 28<sup>th</sup> - Tuesday</b>	Extract to ECON
<b>M18</b>	AB Crown Shippers' Balance Missing & Imbalance Report – Warning	Warning	Prior to the deadline for AB Crown Shippers' Balance submissions Petrinex will perform monthly algorithms to identify imbalances with the reporting of Shippers' Balance Facility Transfers and to identify missing Shippers' Balance submissions. The AB Crown Shippers Balance Missing & Imbalance Report is available on request by facility operators at any time during the month. <b>Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.</b>	January 2017	21:00 - 16 <sup>th</sup> - Thursday	06:00 - 17 <sup>th</sup> - Friday
<b>M19</b>	AB Crown Shippers' Balance Reporting Deadline	Deadline	This is the date when all DOE Crown Shippers' Balance information must be in Petrinex. Also called the "Pipeline to Shipper" deadline on the APMC Calendar.	January 2017	<b>21:00 – 21<sup>st</sup> - Tuesday</b>	06:00 – 22 <sup>nd</sup> - Thursday for Industry and DOE
<b>M20</b>	APMC Invoice Discrepancy Report – Warning	Warning	Prior to the deadline for Single Shipper and Tariff (SSI/TRF) Invoice submissions Petrinex will identify discrepancies between the Single Shipper Invoice Submissions and the Shippers' Balance Submissions and the Tariff Invoice Submissions and the Shippers' Balance Submissions.. The Invoice Discrepancy Report is available on request by facility operators at any time during the month and can be run for the SSI, TRF, EQ or All invoice types. <b>Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.</b>	December 2016	21:00 - 16 <sup>th</sup> - Thursday	06:00 - 17 <sup>th</sup> - Friday
<b>M21</b>	APMC Single Shipper Invoice Deadline	Deadline	This is the date that all Single Shipper Pipeline/Terminal or Custom Treating facility operators must report the Single Shipper Invoice information in Petrinex. Also called the "Shipper to Buyer" deadline on the APMC calendar. <b>Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.</b>	December 2016	<b>21:00 – 21<sup>st</sup> - Tuesday</b>	06:00 – 22 <sup>nd</sup> – Wednesday for APMC
<b>M22</b>	APMC Tariff Invoice Deadline	Deadline	This is the date that all Open Access Pipeline/Terminal or Custom Treating facility operators must report the Tariff Invoice information in Petrinex.	December 2016	<b>21:00 – 21<sup>st</sup> - Tuesday</b>	06:00 – 22 <sup>nd</sup> – Wednesday

New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
			Also called the "Shipper to Buyer" deadline on the APMC calendar. Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.			for APMC
M23	APMC Invoice Discrepancy Report – Warning	Warning	Prior to the deadline for Equalization (EQ) Invoice submissions Petrinex will perform monthly algorithms to identify discrepancies between the Equalization Invoice Submissions and the Shippers' Balance Submissions.  The Equalization Invoice Discrepancy Report is available on request by facility operators at any time during the month and can be run for the SSI, TRF, EQ or All invoice types.  Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.	December 2016	21:00 – 25 <sup>th</sup> – Saturday	06:00 – 27 <sup>th</sup> – Monday for Industry
M24	APMC Equalization Invoice Deadline	Deadline	This is the date that all Open Access Pipeline/Terminal or Custom Treating facility operators must report the Equalization Invoice information in Petrinex.  Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.	December 2016	21:00 – 28 <sup>th</sup> – Tuesday	06:00 – March 1 <sup>st</sup> – Wednesday for APMC
M25	Oil Valuation Existing Pending or Pending Delete Records - Warning	Warning	Two days prior to the oil valuation deadline Petrinex will provide a report identifying any pending (P) or pending delete (D) records users are responsible for.  The report is also available on request by BA's named as a purchaser or royalty/tax payer.  A final report will be available to Industry and ECON the day after the oil valuation deadline identifying any pending and pending delete records that are still outstanding.	January 2017	21:00 - 25 <sup>th</sup> - Saturday	06:00 - 27 <sup>th</sup> - Monday