

# SASKATCHEWAN REPORTING CALENDAR

**March 2023**

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New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
			<b>"GOS" – Government of Saskatchewan</b>			
A1	EVAP Declaration Required Report	Report	This report will automatically be run by Petrinex on a monthly "sweep" basis and is also available on a "user-requested" basis. This report will list occurrences, by month where a transaction has been made between related BAs. If any such transactions have been made, the RTP is required to participate in EVAP reporting. Where no such transactions have been made, the RTP has no reporting requirement under EVAP.	February 2023	21:00 – February 28 <sup>th</sup> - Tuesday	06:00 – 1 <sup>st</sup> - Wednesday
A2	EVAP Declaration Submission Deadline	Deadline	This is the date by which the EVAP declaration should be submitted to Petrinex. This declaration is required from any Business Associate that has reported their Business Associate ID or a related Business Associate ID as the purchaser of their oil on a pipeline split during the previous calendar year. These reporting situations are created whenever a Business Associate: <ul style="list-style-type: none"> <li>• blends or streams their raw crude oil prior to selling for the first time at arm's length;</li> <li>• sells their raw crude oil downstream of a terminal or pipeline for the first time at arm's length; or</li> <li>• enters into a buy/sell agreement with a single shipper pipeline in order to sell their oil at or downstream of the pipeline outlet.</li> </ul>	N/A	N/A	N/A
A3	EPAP Declaration	Deadline	If your company's declaration month is January, you are required to submit your EPAP Declaration to GOS by the last working day of the month.	January 2023	<b>21:00 – 31<sup>st</sup> - Friday</b>	N/A
A4	GOS EPAP Information	Notice	On the GOS Volumetric Deadline (Item M11), Petrinex will run number of processes to provide Industry with the following information related to Industry's EPAP requirements. <ul style="list-style-type: none"> <li>• EPAP CAI Report Available</li> <li>• EPAP Declaration Available</li> <li>• EPAP Declaration Reminder</li> </ul>	N/A	18:30 – 21 <sup>st</sup> - Tuesday	06:00 – 22 <sup>nd</sup> – Wednesday
A5	EPAP Declaration Non-Compliance Report - Warning	Warning	Five business days prior to the EPAP Declaration Submission deadline (Item A3), Petrinex will perform algorithms to identify any declarations not submitted for "Incomplete", "Complete" and "Open" statuses. The EPAP Declaration Non-compliance Report is also available on request. Note: A final EPAP Non-Compliance Report will be run after the EPAP Declaration Deadline and will identify all past due declarations.	January 2023	21:00 – 23 <sup>rd</sup> - Thursday	06:00 – 24 <sup>th</sup> - Friday
M1	Non-Compliance Billing	Invoice	Non-Compliance Invoice (pdf and xml) is available in Petrinex located under Ministry Invoices and Statements	January 2023		06:00 – 2 <sup>nd</sup> - Thursday
M2	Oil and LPG Receipt Volumes	Deadline	This is the date when all oil and LPG pipeline, terminal or waste plant receipt volumes necessary for a volume requiring split should be complete and in Petrinex. <b>(Industry deadline)</b>	February 2023	<b>21:00 – 6<sup>th</sup> – Monday</b>	N/A
M3	Gas Receipt Volumes	Deadline	This is the date when all gas pipeline receipt volumes necessary for a volume requiring split should be complete and in Petrinex. <b>(Industry deadline)</b>	February 2023	<b>21:00 – 6<sup>th</sup> – Monday</b>	N/A
M4	Royalty/Tax Invoice Available in Petrinex	Information	GOS will calculate and invoice royalty/tax based on information reported in Petrinex as soon as possible after the end of the month of production. Industry will receive the following invoice files from GOS. <ul style="list-style-type: none"> <li>○ <i>Royalty and Tax Invoice Summary (.pdf and .xml)</i></li> <li>○ <i>Royalty and Tax Invoice Detail (.pdf and .xml)</i></li> </ul>	January 2023	N/A	06:00 – 3 <sup>rd</sup> - Friday

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			<p><b>"GOS" – Government of Saskatchewan</b></p> <ul style="list-style-type: none"> <li>Royalty and Tax UWI Changes (this file will only be generated if there is UWI change activity for that month) (.xml only)</li> </ul> <p>This is the latest date that the GOS Invoice files will be available for pickup in Petrinex under Ministry Invoices and Statements, unless otherwise notified by GOS.</p>			
<b>M4a</b>	Compensatory Royalty Invoice Available in Petrinex	Information	<p>GOS will calculate and invoice compensatory royalty based on information reported in Petrinex as soon as possible after the end of the month of production.</p> <p>Industry will receive the following invoice files from GOS.</p> <ul style="list-style-type: none"> <li>Compensatory Royalties Invoice Summary (.pdf and .xml)</li> <li>Compensatory Royalties Invoice Detail (.pdf and .xml)</li> <li>Compensatory Royalties UWI Changes (this will only be generated if there is UWI change activity for the month) (.xml only)</li> </ul> <p>This is the latest date that the GOS Invoice files will be available for pickup in Petrinex under Ministry Invoices and Statements, unless otherwise notified by GOS.</p>	January 2023	N/A	06:00- 1 <sup>st</sup> - Wednesday
<b>M5</b>	Oil/LPG Pipeline Splits Industry Deadline # 1	Deadline	<p>This is the date when oil and LPG pipeline splits must be complete and in Petrinex for those custody transfer point facilities (terminals and pipelines) that are flagged in infrastructure with the 1<sup>st</sup> deadline. <b>(Industry deadline)</b></p>	February 2023	<b>21:00 – 10<sup>th</sup> – Friday</b>	06:00 – 11 <sup>th</sup> – Saturday for Industry CTP facilities
<b>M6</b>	Oil/LPG Pipeline Splits Industry Deadline # 2	Deadline	<p>This is the date when oil and LPG pipeline splits must be complete and in Petrinex for those custody transfer point facilities (terminals and pipelines) that are flagged in infrastructure with the 2<sup>nd</sup> deadline. <b>(Industry deadline)</b></p>	February 2023	<b>21:00 – 13<sup>th</sup> – Monday</b>	06:00 – 14 <sup>th</sup> – Tuesday for Industry named CTP facilities
<b>M7</b>	Royalty/Tax Invoice and Compensatory Royalty Invoice Payment Date	Information	<p>This is the date by which the Royalty/Tax Invoice and Compensatory Royalty Invoice issued during the month must be paid.</p>	January 2023	N/A	N/A
<b>M8</b>	Gas Pipeline Splits	Deadline	<p>This is the date when all gas pipeline splits must be complete and in Petrinex. <b>(Industry deadline)</b></p>	February 2023	<b>21:00 – 16<sup>th</sup> - Thursday</b>	N/A
<b>M9</b>	Volumetric Non-Compliance Report - Warning	Notice	<p>Prior to the deadline for volumetric data submissions Petrinex will perform the monthly volumetric algorithms on all facilities. These will include facility balancing, metering difference calculations, etc. Any instances of missing data or errors outstanding would be communicated to the appropriate facility operator. The non-compliance reports will come in two separate reports, one for volumetric and one for waste plant reporting.</p> <p>The task will also be available on request by facility operators at any time during the month.</p>	February 2023	18:30 - 19 <sup>th</sup> - Sunday	06:00 - 20 <sup>th</sup> - Monday
<b>M10</b>	Missing/Incomplete Oil/LPG Pipeline Split Report - Warning	Notice	<p>A notice to delivering facility operators for splits associated with CTP facilities, prior to the volumetric reporting deadline warning of incomplete splits.</p>	February 2023	18:30 - 19 <sup>th</sup> - Sunday	06:00 - 20 <sup>th</sup> - Monday
<b>M11</b>	Volumetric Reporting Deadline	Deadline	<p>This is the date when all volumetric data (including waste plant data) and pipeline split data (oil valuation - purchaser is auto-populated from pipeline splits submissions at this deadline) must be in Petrinex.</p>	February 2023	<b>18:30 – 21<sup>st</sup> - Tuesday</b>	Extract to GOS
<b>M12</b>	Pipeline Split Reporting Deadline	Deadline	<p>This is the date when all pipeline split data (oil valuation - purchaser is auto-populated from pipeline splits submissions at this deadline) must be in Petrinex.</p>	February 2023	<b>18:30 – 21<sup>st</sup> - Tuesday</b>	Extract to GOS

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<b>M13</b>	Provisional Billing	Invoice	Provisional Billing Invoice (pdf and xml) is available in Petrinex located under Ministry Invoices and Statements.	February 2023		06:00 – 23 <sup>rd</sup> - Thursday
<b>M14</b>	Oil Valuation Compliance and Balancing Report - Warning	Notice	Two days prior to the valuation deadline Petrinex will provide a report identifying any potential issues with oil valuation submissions. (This report includes discrepancies related to: Pipeline Splits imbalances; valuations for royalty/tax payers, purchasers, subsequent purchasers, and sales to subsequent purchasers; purchaser and royalty/tax payer price differences exceeding tolerances; subsequent purchaser and sales to subsequent purchase density, sulphur and price differences exceeding tolerances.)  The report will also be available on request by BA's named as an owner, purchaser, operator or royalty/tax payer.	February 2023	21:00 - 29 <sup>th</sup> - Wednesday	06:00 - 30 <sup>th</sup> - Thursday
<b>M15</b>	RTP Non-Compliance Report - Warning	Notice	Two days prior to the Royalty/Tax Payer deadline Petrinex will provide a report identifying any potential issues with the reporting of royalty/tax payer (RTP) information. (This report includes errors from prior periods and confirmation that: current production month has a current RTP record for gas and/or oil; current production month has a matching Royalty Tax Attribute (RTA) record; prior month well status changes have RTP record for new status; units have current RTP records; prior month changes to units have RTP records for prior production months; RTA percentages for wells or units are balanced; injection facilities that have an oil DISP have a RTP record for that month.)  The report will also be available on request by operators and those named on the RTP record.  Note: Petrinex will provide this report two days after the Volumetric Deadline – see Item 26.	February 2023	21:00 - 29 <sup>th</sup> – Wednesday	06:00 - 30 <sup>th</sup> - Thursday
<b>M16</b>	Valuation Deadline	Deadline	This is the date when all valuation/pricing data must be in Petrinex.	February 2023	<b>21:00 – 31<sup>st</sup> - Friday</b>	Extract to GOS
<b>M17</b>	Royalty/Tax Payer Deadline	Deadline	This is the date when all royalty/tax payer data must be in Petrinex.	February 2023	<b>21:00 – 31<sup>st</sup> - Friday</b>	Extract to GOS
<b>M18</b>	AB Crown Shippers' Balance Missing & Imbalance Report – Warning	Warning	Prior to the deadline for AB Crown Shippers' Balance submissions Petrinex will perform monthly algorithms to identify imbalances with the reporting of Shippers' Balance Facility Transfers and to identify missing Shippers' Balance submissions.  The AB Crown Shippers Balance Missing & Imbalance Report is available on request by facility operators at any time during the month.  Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.	February 2023	21:00 – 13 <sup>th</sup> – Monday	06:00 – 14 <sup>th</sup> – Tuesday
<b>M19</b>	AB Crown Shippers' Balance Reporting Deadline	Deadline	This is the date when all APMC Crown Shippers' Balance information must be in Petrinex.  Also called the "Pipeline to Shipper" deadline on the APMC Calendar.	February 2023	<b>21:00 – 16<sup>th</sup> Thursday</b>	Extract to APMC
<b>M20</b>	APMC Invoice Discrepancy Report – Warning	Warning	Prior to the deadline for Single Shipper and Tariff (SSI/TRF) Invoice submissions Petrinex will identify discrepancies between the Single Shipper Invoice Submissions and the Shippers' Balance Submissions and the Tariff Invoice Submissions and the Shippers' Balance Submissions..	January 2023	18:30 – 19 <sup>th</sup> – Sunday	06:00 – 20 <sup>th</sup> – Monday

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			<p>"GOS" – Government of Saskatchewan</p> <p>The Invoice Discrepancy Report is available on request by facility operators at any time during the month and can be run for the SSI, TRF, EQ or All invoice types.</p> <p>Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.</p>			
M21	APMC Single Shipper Invoice Deadline	Deadline	<p>This is the date that all Single Shipper Pipeline/Terminal or Custom Treating facility operators must report the Single Shipper Invoice information in Petrinex.</p> <p>Also called the "Shipper to Buyer" deadline on the APMC calendar.</p> <p>Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.</p>	January 2023	18:30 – 21 <sup>st</sup> - Tuesday	Extract to APMC
M22	APMC Tariff Invoice Deadline	Deadline	<p>This is the date that all Open Access Pipeline/Terminal or Custom Treating facility operators must report the Tariff Invoice information in Petrinex.</p> <p>Also called the "Shipper to Buyer" deadline on the APMC calendar.</p> <p>Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.</p>	January 2023	18:30 – 21 <sup>st</sup> - Tuesday	Extract to APMC
M23	APMC Invoice Discrepancy Report – Warning	Warning	<p>Prior to the deadline for Equalization (EQ) Invoice submissions Petrinex will perform monthly algorithms to identify discrepancies between the Equalization Invoice Submissions and the Shippers' Balance Submissions.</p> <p>The Equalization Invoice Discrepancy Report is available on request by facility operators at any time during the month and can be run for the SSI, TRF, EQ or All invoice types.</p> <p>Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.</p>	January 2023	21:00 – 29 <sup>th</sup> – Wednesday	06:00 – 30 <sup>th</sup> – Thursday
M24	APMC Equalization Invoice Deadline	Deadline	<p>This is the date that all Open Access Pipeline/Terminal or Custom Treating facility operators must report the Equalization Invoice information in Petrinex.</p> <p>Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.</p>	January 2023	21:00 – 31 <sup>st</sup> – Friday	Extract to APMC
M25	Oil Valuation Existing Pending or Pending Delete Records - Warning	Warning	<p>Two days prior to the oil valuation deadline Petrinex will provide a report identifying any pending (P) or pending delete (D) records users are responsible for.</p> <p>The report is also available on request by BA's named as a purchaser or royalty/tax payer.</p> <p>A final report will be available to Industry and GOS the day after the oil valuation deadline identifying any pending and pending delete records that are still outstanding.</p>	February 2023	21:00 - 29 <sup>th</sup> - Wednesday	06:00 - 30 <sup>th</sup> - Thursday
M26	RTP Non-Compliance Reporting - Warning	Notice	<p>Two days after the Volumetric deadline Petrinex will provide a report identifying any potential issues with the reporting of royalty/tax payer (RTP) information. (This report includes errors from prior periods and confirmation that: current production month has a current RTP record for gas and/or oil; current production month has a matching Royalty Tax</p>	February 2023	21:00 – 22 <sup>nd</sup> - Wednesday	06:00 – 23 <sup>rd</sup> – Thursday

New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
			"GOS" – Government of Saskatchewan  Attribute (RTA) record; prior month well status changes have RTP record for new status; units have current RTP records; prior month changes to units have RTP records for prior production months; RTA percentages for wells or units are balanced; injection facilities that have an oil DISP have a RTP record for that month.)  The report will also be available on request by operators and those named on the RTP record.  Note: Petrinex will provide this report two days prior to the RTP Deadline – see Item 15.			
<b>M27</b>	IOGC GCA Submission Deadline	Deadline	This is the date that all IOGC GCA Submissions must be reported in Petrinex.	N/A	N/A	N/A
<b>M28</b>	IOGC Product Pricing Missing & Incomplete Report - Warning	Warning	Two days prior to the deadline for Product Pricing submissions, Petrinex will identify wells/facilities that reported IOGC Product Pricing last month but have not been reported for the current month and therefore may be missing. It also identifies the products that were reported last month but have not been reported for the current IOGC Production month and therefore may be incomplete.  The IOGC Product Pricing Missing & Incomplete Report is available on request by facility operators at any time during the month.	January 2023	21:00 – 13 <sup>th</sup> – Monday	06:00 – 14 <sup>th</sup> – Tuesday
<b>M29</b>	IOGC Product Pricing Deadline	Deadline	This is the date that all IOGC Product Pricing (Gas/C5-SP, Condensate, Sulphur and NGL) submissions must be reported in Petrinex.	January 2023	<b>21:00 – 15<sup>th</sup> – Wednesday</b>	IOGC Product Pricing Report – Final to IOGC
<b>M30</b>	IOGC GCA Rollover	Deadline	This is the date that Petrinex will roll over the GCA Year, and will occur the first Thursday of each February.	N/A	N/A	N/A
<b>M31</b>	Non-hydrocarbon Gas Valuation Non-Compliance Report - Warning	Warning	Two days prior to the valuation deadline Petrinex will provide a report identifying any potential issues with non-hydrocarbon gas valuation submissions. This report includes details of all missing non-hydrocarbon gas valuation  The report will also be available to RTP's on request.	February 2023	21:00 - 29 <sup>th</sup> - Wednesday	06:00 - 30 <sup>th</sup> - Thursday