



# **Learning Aid: Public Data – Facility Licence Report**

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The goal of this document is to provide the details for the facility licence downloads accessed from the Petrinex public data page.

## Introduction

Facility licence information defined in this document can be accessed by the public through the Public Data link on the Petrinex web site.

The current status of all the facility licences in Petrinex as of the file creation date will be included in the downloadable files.

**Note:** Currently the scope of the output file is only Alberta data.

## Scheduling and Timing

The facility licence information files are created nightly and available for public downloading the next morning.

## Downloads

This report will be available to download in Comma-Separated Value (CSV) and Extensible Markup Language (XML) formats.

Users downloading reports for personal use should request the CSV format, This format can be imported to and exported from programs that store data in tables, such as Microsoft Excel. For further information on creating an excel spreadsheet from CSV see the section below titled “Open and Save CSV Document as Excel Spreadsheet”.

Users downloading report to upload into other systems should request the XML format. This format shares both the format and the data using standard ASCII text. A XML format is similar to HTML.



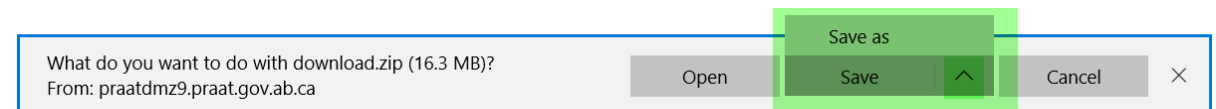
## Data Fields

Data Element Name	Data Type	Length	Description	Data Protection
Licence Type	String	20	Type of Licence. "FACILITY" for all licences in this file.	
Licence Number	String	9	Unique number identifying the licence.	
Licence Issue Date	Date	10	Date (YYYY-MM-DD) licence was issued	
Licence Status	String	12	Current status of the licence. Reflects the administrative process of the licence such as Issued, Amended, Cancelled, Abandoned, etc.	
Licence Status Date	Date	10	Date (YYYY-MM-DD) Licence Status became effective	
Licensee	String	20	A code which uniquely identifies the business associate to which the licence has been issued.	
Licensee Name	String	150	Business Associate name to which the licence has been issued	
Energy Development Category Type	String	60	Description to indicate the primary factors and conditions that are considered in processing a well, facility or pipeline license application.	
Licence Location	String	30	The formatted location on the Licence: Surface Township Surface Meridian-Surface Range-Surface Section-Surface Legal Subdivision	
Licence Legal Subdivision	String	2	The DLS Legal Subdivision designation for the surface location of a Facility.	
Licence Section	String	2	The DLS Section designation for the surface location of a Facility.	
Licence Township	String	3	The DLS Township designation for the surface location of a Facility.	
Licence Range	String	2	The DLS Range designation for the surface location of a Facility.	
Licence Meridian	String	2	The DLS Meridian designation for the surface location of a Facility.	



## Open and Save Document as Excel Spreadsheet

You have selected the Facility Licence Report and your download format (CSV or XML). When you receive the download you should save your report in your directory by clicking the “arrow” beside save to open the Save As option to save this report in your personal directory.



Note: The file that you save will be a zipped file (.zip). When you click on the file name it will open the zip file and present the requested report(s) which you will need to save to your personal directory.

When you open your csv report, you will notice that all of the preceding zero's in any of the data has been lost. Example BA Code 0123 would show as 123, Facility Identifier 0000123 would show as 123. You need to create a worksheet in text in order to sort and filter your report as necessary.

- a. Open a new Excel worksheet, and click on **Data** to import your saved report into this new worksheet.
- b. Click **From Text** to open the Import Text file window
- c. Highlight the document that you previously saved and click **Import**.
- d. This opens the Text Import Wizard:
  1. Click the radio button – **Delimited** and click **Next**
  2. Change the radio button under Delimiters from Tab to **Comma** and click **Next**.
  3. You will want to change all of the columns to be Text rather than General. To do this – Hold down the Shift Key and using the scroll bar on the bottom bring it as far to the right as you can. This will highlight all of the columns.
  4. Click the radio button **Text**
  5. Click **Finish**
  6. You are now asked where you want to put the data? Click the radio button – **Existing Worksheet** and click **OK**.
  7. Save the new worksheet as a .XLSX or .XLS file.



## Glossary Terms

**AER:** Alberta Energy Regulator (Website: <http://aer.ca/>)

### FACILITY LICENCE STATUS

- **ABANDONED:** A licence permanently dismantled in a manner prescribed by regulations.
- **AMENDED:** A licence where the terms or conditions have been updated at the licensee's request.
- **CANCELLED:** A licence where construction or drilling has not commenced within a specific period, usually one year of licence issuance.
- **ISSUED:** A licence that granted for a specific site.
- **REC-CERTIFIED:** A licence that has been reclaimed according to the requirements of Alberta Environment.
- **RECEXEMPT:** A licence that has been deemed by Alberta Environment to be exempt from meeting reclamation requirements (e.g. overlapping sites, "grandfathered" exemptions, sites not within Alberta Environment)
- **RESCINDED:** A licence that has been rescinded.
- **SUSPENSION:** The temporary cessation of all operations and subsequent monitoring at a well or facility in a manner prescribed by the AER.

**PUBLIC DATA:** Also known as "non-operator data" refers to Petrinex data available to non-operators in Petrinex.