



Registry Tip

Mineable Oil Sands Reporting in the Registry

| Release/Revision Date | Location of Change in this Document | Comment |
|-----------------------|-------------------------------------|-----------------|
| June 08, 2010 | | Initial Release |

- Audience:** Mineable Oil Sands Facility Operators
- Conventional Operators Disposing To and/or Receiving From Mineable Oil Sands Facility Operators
- Purpose:** This tip informs users that the Energy Resources Conservation Board (ERCB) now requires mineable oil sands (AB OS) facility operators (mines and upgraders) to submit monthly reporting via the Petroleum Registry of Alberta, and informs conventional users of the impacts of this reporting.
- Background:** The ERCB has replaced the paper S-23 Monthly Oil Sands Processing Plant Statement with electronic reporting through the Registry. Effective June 3, 2010 (May production month), mineable oil sands facility operators are required to report their monthly S-23 submissions to the Registry.
- Mineable oil sands (AB OS) facility reporting in the Registry has volumetric reporting impacts at some conventional facilities.
- Key Principles:** Listed below are the reporting requirements for mineable oil sands facilities effective May 2010 production month:
1. Mineable oil sands facility operators must submit the data monthly on or before the 22nd of each month, or if this falls on a weekend or a holiday, the next business day. Refer to the Registry Reporting Calendars found on the Registry web site at:
<http://www.petroleumregistry.gov.ab.ca/PR49.asp>
 2. Opening inventory will auto-populate from the previous month's closing inventory entry.
 3. Receipts of purchased gas from conventional gas meter station facilities will be auto-populated from the meter



station facility's reported disposition to the mineable oil sands facility.

Note: If your facility is delivering gas to a mineable oil sands facility, please contact Ann Hagedorn, 403-297-3618 or ann.hagedorn@gov.ab.ca, to ensure the infrastructure data has been set up to correctly auto-populate the oil sands facility.

4. "Shadow-Population" will be displayed to reflect volumes reported between mineable oil sands facilities and/or conventional facilities to mineable oil sands facilities (excluding purchased gas in 3. above). These values will not be used in balancing the facility, and display on-screen only when querying the facility.
5. At the Oil Sands facility, maximum allowable tolerance for imbalance will be ± 1 measurable unit.
6. An ERCB – Oil Sands Non-Compliance Errors Report will be automatically generated by the Registry two (2) business days before the ERCB Mineable Oil Sands Reporting Deadline and again at the filing deadline. The mineable oil sands facility operator may also request this report at any time. These reports are to be used for awareness to correct balancing errors on the facility.

No noncompliance penalties will apply to the mineable oil sands facilities at this time.

Listed below are the reporting impacts to the conventional facility operators pertaining to Mineable Oil Sands Reporting.

- Valid Facility IDs and/or Miscellaneous Codes as per [ERCB On-line Supplement to Directive 007: Volumetric and Infrastructure Requirements \(December 2009\)](#), must be used to report the sources of receipts from and dispositions to the mineable oil sands (AB OS) facility.

Note: Conventional facility operators disposing to/receiving from a mineable oil sands facility will be required to use the valid facility AB OS ID in the from/to field.



Petroleum Registry of Alberta

More information:

Any questions may be directed to:

ERCB Production Accounting Help Desk
403-297-8952
e-mail PAHelp@ercb.ca

or

Registry Service Desk
403-297-6111
1-800-992-1144 (Toll Free)
e-mail petroleumregistry.energy@gov.ab.ca