



## Registry Tip

### Use of Filters

| Release/Revision Date | Location of change in this document | Comment         |
|-----------------------|-------------------------------------|-----------------|
| September 15, 2003    |                                     | Initial Release |

**Audience:** All stakeholders

**Purpose:** This alert outlines how users of the Registry can use the filter on the Well Activity View of the Facility Activity screen to see all volumetrics for a specific well at that facility.

**Key Principles:** When users initially "Save to WIP" or "Submit" their volumetrics from the well detail screen, all wells with errors are listed at the top of the first page.

*Important* *In some cases, other products or activities reported for that well need to be reviewed to determine what needs to be corrected.*

For example, if a user reports the activity of PROD (production) for each product of OIL, GAS, and WATER and reports hours of 500, 650, and 700 respectively, the Registry will accept the first line, but return an error on the subsequent two products reported.

Only the lines in error, in this case the GAS-PROD and WATER-PROD would be displayed at the top of the screen. In order to submit the correct hours for the well (lets' say 700 in this case) the user may need to change/delete the hours on the product that was accepted (OIL).

In order to find the line to change, a user will have to scroll through all well details and locate where their valid well ID record is displayed since it would not be listed at the top of the screen with the detail lines that have errors. All valid well records are sorted by location.



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NOTE: If there are many wells in a facility, this record could be on another page entirely, making it difficult for the user to see the "whole picture" for the well.

Users can use the filter option on the from/to field to retrieve all products and activities for a particular well at that facility, regardless of whether or not they are in error. The user enters the well ID in the from/to field and clicks "GO". All products and activities reported at that facility for that well will be displayed.

When users initially retrieve this data (by clicking "GO" after entering the well ID in the from/to field), the warning/error messages will not be shown.

However, users can click "Save to WIP" (with the well ID still listed in the from/to field) and the messages will be displayed for that well.

NOTE: If there are no warnings/errors for that well, but some do exist under another well's ID, the "header" part of the screen will say, "there are warnings" or "there are errors".

The user can then "blank" out the from/to field and return all records for the wells in the facility to see which ones are in error.

**More Information:**

Please contact the Registry Service Desk.