



Petroleum Registry of Alberta

Registry Tip

Reviewing Business Associate (BA) WIO roles

Release/Revision Date	Location of Change in this Document	Comment
March 16, 2005		Initial Release

Audience: All stakeholders

Purpose: This tip informs Business Associates (BAs) of the importance of making sure they have the Working Interest Owner (WIO) role assigned and the appropriate start and end dates are set up properly in the Registry.

Background: The BA Identifiers Report is a directory of Business Associate (BA) names; codes, statuses (e.g. struck, active, amalgamated, etc.), status effective dates and effective August 2004, includes Working Interest Owner (WIO) role start/end dates.

This report can be found on the Registry website under *Bulletin Board – Infrastructure-code Reports*.

Key Principles: If a BA does not have an active WIO role, operators cannot allocate volumes to the BA for the relevant production periods through the SAF/OAF allocations.

- If a BA has a WIO start date only: Then that BA can receive allocations (be allocated to by a facility operator) from the stated date forward.
- If a BA has a WIO start and end date: Then they can only receive allocations from the stated start date until the end date. Any allocations after the end date will be rejected by the Registry.
- If a BA does not have a WIO start date: Then that BA cannot receive allocations at all and the allocation will be rejected by the Registry.



Procedure:

In order to change your BA information to include the WIO role or adjust the start and end dates of the role users:

1. Access on the Registry menu the Task Request BA Change. This opens the page "Requesting a Business Associate Change"
2. Scroll down to the section "Business Associate Role" and check the WIO role and enter or change the start and end dates as required. See screen capture below.

Back-up Security

Administrator Middle Name:

Name:

Telephone:* 1 CANADA - - (Country code-Number-Extension)

Fax: 1 CANADA - - (Country code-Number-Extension)

Email:*

Please proceed to "BA Role Information"

Business Associate Role

Please indicate the additional role(s) you will assume as a Business Associate.

BA Role	Applicable?	Start Date	End Date
Operator	<input type="checkbox"/>		
Working Interest Owner	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Service Provider	<input checked="" type="checkbox"/>	2002-10	
View Only	<input checked="" type="checkbox"/>	2002-10	
Other	<input type="checkbox"/>		

EUB Licence Holder Information

Intent to become an EUB Licence Holder

Do you want to become an EUB Licence Holder?

Yes No

If yes, please supply the abbreviated BA Name (Maximum 16 characters) as will be used by EUB:

BA Abbreviated Name:

NOTE: Once a start date is submitted it cannot be moved forward only back. For example if you first set the start date to be January 2004 you cannot later change the start date to be February 2004. Similarly the end date once set cannot be moved back for example an end date of June 2004 cannot be changed to May 2004. This ensures that an allocation will not be made invalid because a WIO role effective time period was reduced.

More information:



Petroleum Registry of Alberta

- Please contact Client Registry at (780) 422-1395 if you have any questions regarding the information supplied on the BA Identifiers Report
- Related information can also be found in the February 2005 Gas Royalty Information Bulletin ([Click Here](#)).

Additional information can also be obtained by contacting the Registry Service Desk.

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