|  |  |
| --- | --- |
|  | **BA USA SET-UP FORM**Physical Address: 6534 Airport RoadFort St. John, B.C. V1J 4M6Mailing Address: Bag 2, Fort St. John, B.C. V1J 2B0Phone: (250) 794-5200assetmanagement@bc-er.ca  |

**ALL ITEMS MARKED WITH AN ASTERIKS (\*) ARE MANDATORY**

|  |  |
| --- | --- |
| **GENERAL INFORMATION** | **A** |
| BA Legal Name (or Individual Name)\*: |
| Address\*: |
| City, Province, Postal Code, Country\*: |
| Telephone Country Code\*: | Number\*: | Extension: | Email\*: |
| **BA USER SECURITY ADMINISTRATOR DATA** | **A** |
| **Primary User Security Administrator Data:**  |
| Last Name\*: | First Name\*: | Middle Name:  |
| Telephone Country Code\*: | Number\*: | Extension |
| Fax Country Code\*: | Number\*: | Extension |
| Email\*:  |
| Address\*: |
| City, Province, Postal Code, Country\*: |
| **Back-Up User Security Administrator Data (optional):**  |
| Last Name\*: | First Name\*: | Middle Name:  |
| Telephone Country Code\*: | Number\*: | Extension |
| Fax Country Code: | Number: | Extension |
| Email\*:  |
| Address\*: |
| City, Province, Postal Code, Country\*: |
| **ALTERNATE ADDRESSES**  | **B** |
| *If the Business Associate is also a* ***Permit Holder*** *with the BC Oil & Gas Commission the following four addresses are mandatory.* |
| **OGC Company Administrator:**  |
| Last Name\*: | First Name\*: | Middle Name:  |
| Address\*: |
| City, Province, Postal Code, Country\*: |
| Telephone Country Code\*: | Number\*: | Extension |
| Email\*:  |
| **OGC ePay Financial Administrator:**  |
| Last Name\*: | First Name\*: | Middle Name:  |
| Address\*: |
| City, Province, Postal Code, Country\*: |
| Telephone Country Code\*: | Number\*: | Extension |
| Email\*:  |
| **OGC General Finance Email:**  |
| Last Name\*: | First Name\*: | Middle Name:  |
| Address\*: |
| City, Province, Postal Code, Country\*: |
| Telephone Country Code\*: | Number\*: | Extension |
| Email\*:  |
| **OGC Transfer Administrator:**  |
| Last Name\*: | First Name\*: | Middle Name:  |
| Address\*: |
| City, Province, Postal Code, Country\*: |
| Telephone Country Code\*: | Number\*: | Extension |
| Email\*:  |