



The Petroleum Registry of Alberta

Energizing the flow of information

VOLUME 2, ISSUE 7

JULY 2002

MINISTRY RELEASES OFFICIAL NOTICE

During a recent Registry survey, a number of companies indicated they had not begun planning for the Registry's implementation. The main reason given for was that the Energy and Utilities Board (EUB) and the Department of Energy (DOE) had not sent out official notice of the changes the Registry would create when Industry reports to the EUB and the DOE.

In May, the EUB released Interim Directive 2002-01 (<http://www.eub.gov.ab.ca/BBS/requirements/ils/ids/id2002-01.htm>), which outlines the changes for Industry reporting to the Board.

At the end of June, the DOE released two information letters and an information bulletin addressing the changes to Industry reporting to the Department.

The DOE Information Bulletin is quite detailed and divided into four sections: Infrastructure Changes, Crude Oil Royalty Changes, Natural Gas Royalty Reporting, and Alberta Natural & NGL Royalty Framework Changes. All operators and non-operators are encouraged to study the Information Bulletin and Letters, which can be located at the following web links:

Summary of Industry Changes to Department of Energy Oil and Gas Reporting
<http://www.energy.gov.ab.ca/com/Room/Industry+Updates/Information+Letters/2002/2002-18.htm>

Alberta Changes Its Royalty Framework for Natural Gas and Natural Gas Liquids
<http://www.energy.gov.ab.ca/com/Room/Industry+Updates/Information+Letters/2002/2002-19.htm>

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INDUSTRY BENEFITS COMMITTEE: UPDATE

The Industry Benefits Committee (IBC) is continuing its work to ensure Industry's smooth transition when using the Registry. A major goal of the IBC is the full use of the Registry's Industry-to-Industry functionality, especially in the areas of pipeline and partner reporting.

Pipeline Split Reporting

The IBC's Pipeline sub-committee and the Industry Readiness Team met with pipeline company representatives on June 11 & 12, to discuss four scenarios these companies could use in implementing the Registry's pipeline split functionality. Under any of the scenarios, producers will benefit through reduced duplication of effort and standardized processes. These same four scenarios were presented at the last set of *Change Leader* meetings. The Registry's Industry Readiness Team is currently following up with the pipeline companies and will communicate the companies' final decisions when they are made.

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In the meantime, individual producers were asked by the IBC to re-commit to use the Registry's pipeline split process for both:

- a) Production Accounting departments to use the Registry pipeline split functionality for communicating pipeline split information to pipeline companies, shippers and partners via the Registry.
- b) Producers' Marketing departments (as shippers) to access their pipeline shipper split information from the Registry.

The IBC is also finalizing its recommendations concerning implementation of the split process. Unlike the regulated processes (volumetric, allocation and infrastructure reporting, that must be implemented October 1 on Registry start-up), Industry has the "luxury" of running a parallel pipeline split process for a period after the Registry "goes live". Once the IBC has finalized its recommendations, these will be communicated to all *Change Leaders*.

This approach allows operators to:

- a) gain experience with the new Registry process.
- b) familiarize partners and shippers with this process.
- c) assure there is no chance of an interruption in the communication of this very important process.

Partner Reporting

This IBC sub-committee is active in identifying common approaches for using Registry processes and reports in communicating with partners. More information on this topic will be released when the sub-committee finalizes its recommendations.

IMPACTS: REFINERY OPERATORS

Implementation of the Petroleum Registry of Alberta in October will impact all petroleum facilities in Alberta. For example, since refinery operators operate facilities regulated by the EUB, there will be changes to how they report refinery operations. After the August 2002 production month, the EUB will no longer accept S-6 reports (Monthly Refinery Statements). For the September 2002 production month and forward, this information must be submitted through the Registry.

The Registry's Industry Readiness Team is available

to assist refinery operators prepare for start-up of the Registry. To ensure a smooth transition to the Registry, refinery operators should address the progress made to date on a number of items, as they prepare for the Registry. These items include:

- appointing a *Change Leader* for the refining facility
- choosing a User Security Administrator
- changes to existing reporting systems
- building interfaces for reporting to the Registry.

Refinery operators should remember that facilities interconnected to yours will be relying on your accurate, timely input to the Registry to conduct their reporting and their business. For more information about the Registry, please call (403) 297-6111 (Calgary) or 1-800-992-1144 (other locations) or e-mail petroleumregistry.energy@gov.ab.ca

TRAINING: BROWSER REQUIREMENTS

Users of the Registry should be aware that there are slightly different technical requirements for accessing Industry's Online Performance Support System (PSS), than there is for using the Registry.

The minimum specifications for users of the PSS system are a 28.8K modem and Internet Explorer 5.5 or higher Internet browser. This differs from the minimum Registry user specification of a 4.0 or higher browser. The PSS design requires the combination of modern module development technology and a management system to deliver the training programs and additional job-aid resources.

Registry training software must effectively manage text, graphics, interaction, animation, simulation and rapid change in a reusable object fashion, as well as organize and deliver additional reference resources in a number of common file formats. The decision to use the newer, higher level Internet browser was made after the Registry Training Team weighed the fact that, where necessary, users can easily access free browser upgrades.

In other training news, the Series A (overview) training modules are on schedule for completion or have been released to users. The Series B (detailed) training modules are also on track to meet their completion dates. Notice has been sent to all *Change Leaders* that coach training will begin this month. For more information, call Sheryl Moody at (403) 297-7988.

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June 2002 Information Bulletin- 02-06A

<http://www.energy.gov.ab.ca/com/Gas/Info+Bulletins/Bulletins/02-06A.htm>

This information is consistent with what the Registry Team presented to Industry during Change Leader Meetings and detailed presentations since May 2001. The Registry team remains committed to assisting Industry prepare for transition to the Registry.

GOOD-BYE “S” REPORTS

One of the major changes to come about with implementation of the Petroleum Registry of Alberta is the elimination of almost all S reports. As explained in EUB Interim directive 2002-01, (www.eub.gov.ab.ca/BBS/requirements/ils/ids/id2002-01.htm) starting with the September 2002 production month, the EUB will no longer accept any listed “S” reports, in paper or electronic formats. These statements include:

- S-1 Monthly Production Statement
- S-2 Monthly Disposition Statement
- S-6 Monthly Refinery Processing Statement
- S-8 Monthly Gas Gathering Statement
- S-18 Monthly Injection/Disposal Statement
- S-20 Monthly Gas Processing Statement
- S21 Monthly Gas Processing Plant Products Statement
- S-24 Monthly Custom Treating Plant Statement
- Oil and Gas Pipeline Reports
- Statistics Canada Reports (EUB reporting requirements)

Volumetric data for the September 2002 production month and forward must be submitted to the EUB electronically in the new format via the Registry. Electronic reports will replace the old “S” reports. Examples of these reports can be found in the documents section of the Registry web site at: www.petroleumregistry.gov.ab.ca.

NGL TOWN HALL MEETINGS

Although not part of the project, the Department of Energy is implementing its new NGL policy at the same time the Registry goes live in October 2002. To ensure Industry is ready for the changes brought about by this new policy, the DOE is holding Town Hall sessions over the next three months to provide NGL training. The sessions are scheduled for:

July 25 & 26 (deadline for registration is July 15)
August 27 & 28 (deadline for registration is Aug. 19)
September 23 & 24 (deadline for registration is Sept. 16)

There are two sessions planned for each day: 9:30 AM to noon and 1:15 to 3:30 PM. All sessions will be held in the Rosebud Room of the McDougall Centre, located at 455 - 6th Street SW in Calgary.

Those interested in attending are asked to register early, because the seating capacity for these sessions is limited. To register, please call Carol Harke at (780) 422-9275.

Inquiries regarding NGL Framework Changes should be directed to Rose Ann Summers, Manager, Gas Royalty Calculation at (780) 422-6684 or Will Wong, Team Lead, Gas Royalty Calculation at (780) 415-0755

CONSOLIDATED WELL GROUPS: THE END

As many users of the Registry already know, consolidated well groups will no longer be valid reporting entities, beginning September 2002. These are well groups with common crown interest and common vintage, which are found on the OAS reports today.

The Registry has received some requests from companies to dismantle their consolidated well groups (reporting down to the single well level on the OAS) prior to implementation in October 2002. They feel this will allow them to ensure their systems are able to handle this kind of reporting and fix any system “flaws” before the Registry go-live date. If a stakeholder wishes to terminate a well group, an amended RMF1 must be submitted to the Department of Energy to enact this termination.

For stakeholders who do not terminate their well groups prior to the September 2002 production month, the following will occur:

- by August 2002, the DOE will have sent letters to all RMF1 clients, advising them of all their well groups (in addition to the wells tied to them).
- this letter will advise clients that the Well Group will be terminated “automatically” by the DOE to coincide with implementation of the Registry.

Clients do not need to send in a RMF1 form if they choose to have the DOE terminate their well group on their behalf.

ROYALTY PAYERS ONLY

(Companies and individuals that are not operators of facilities, but do currently receive information from industry partners, or invoices, statements and other correspondence from the Department of Energy have been deemed "Royalty Payers Only" by the Petroleum Registry of Alberta)

7 Digit to 4 Character Code Conversion

Complete Cross Reference Table (new 4-character codes which replaces existing 7-digit codes) **Now Available!!**

Due to implementation of the Petroleum Registry of Alberta in October 2002, the Ministry of Energy is enacting a process to create a standard 4-character reporting code for all companies, individuals. Currently, any royalty payer who sends or receives information from the Department of Energy with a 7-digit Royalty Client Code will be issued a new 4-character Business Associate (BA) identifier. The complete table of all converted 7-digit client IDs to the new standardized 4-character ID is now available at:

- The Petroleum Registry website:
www.petroleumregistry.gov.ab.ca
- The Dept. of Energy website:
www.energy.gov.ab.ca/qmd/images/02-07-a13.pdf
- The July Gas Calculation Monthly Information Bulletin (mailed to all recipients as well as available at the following address –
www.energy.gov.ab.ca/com/Gas/Info+Bulletins/Index++Gas+Royalty+Bulletins.htm)

Prior to October 2002, either the 7-digit or 4-character code can be used in making submissions to the DOE, however, royalty payers should realize that the DOE's output documentation from these submissions will only display the new, 4-character BA identifier for that royalty client. The DOE will accept the new 4-character identifier after August 1, 2002 for those clients who wish to make changes to their systems before Registry implementation.

Applying for a New Code

After the Registry is up and running, companies and/or individuals will be able to use the system to request a 4-character BA identifier. An application form can be submitted via the Registry, with a hard

copy letter (with signature) requesting the new identifier be sent to the DOE's Client Registry group. Royalty clients without access to the Registry can submit a written request for a 4-character BA identifier to the DOE's Client Registry group. Written requests can be made to:

Alberta Department of Energy
Client Registry
9945 108 Street, 3rd Floor
Edmonton, AB T5K 2G6

Fax: 780-422-9522

To obtain more information about securing a new BA code, please contact the Client Registry at (780) 422-1395.

Note: in addition to the 4-character BA identifier, any industry client who wishes to conduct business through the Registry must also have a User Security Administrator who will manage company User ID's and password. To learn more about this process, read the "BA USA Set-Up Procedure" on the Registry web site at:
www.petroleumregistry.gov.ab.ca.

The Petroleum Registry of Alberta is a joint strategic initiative of the Alberta Ministry of Energy and the oil and gas industry of Alberta .

To add your name to our electronic distribution list, please contact us at:

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Phone: (403) 297-6111 Fax:(403) 297-3665
E-mail: petroleumregistry.energy@gov.ab.ca

If you have any comments about the newsletter, or if you would like to contribute an article, please contact Registry Communications Coordinator Mark Dickey at (403) 297-6111 or mark.dickey@gov.ab.ca

To submit comments or questions about the Petroleum Registry of Alberta check out our web site at: www.petroleumregistry.gov.ab.ca

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