The Petroleum Registry of Alberta
Energizing the flow of information

PARTNER REPORTING CONDUCTED THROUGH THE REGISTRY

Beginning with June 2004 production month, a number of operating partners in the province will no longer issue non-operating partners with paper reports related to volumetric, allocation and/or infrastructure information. This information will instead be made available electronically through the Petroleum Registry of Alberta. Non-operator partners should contact their operating partners to see if they are impacted by this change.

The Petroleum Registry has prepared a "Tip" on how to retrieve information from the Registry. The Tip should be of value to non-operators that will now use the Registry to retrieve partner reports. The Tip is also an excellent reference for any infrequent Registry user interested in accessing information from the Registry.

This Tip can be viewed on the Registry web site at:

Tips/Alerts/FAQs – Tips – Reports & Queries – Retrieving Information from the Petroleum Registry of Alberta

ADDITIONAL CHANGES

Along with the move away from paper reporting, a number of other items have been introduced or have changed to assist in electronic partner reporting via the Registry.

Starting in mid-July 2004, the Registry will automatically run an Ensure Complete sweep for all Business Associates, two days before "cheque exchange". It is expected that this change will encourage operators to have all their allocations in the Registry for their partners to view by "cheque exchange".

THE PETROLEUM REGISTRY OF ALBERTA TAKES THE GOLD

On June 24, 2004, Premier Ralph Klein awarded the Petroleum Registry of Alberta the GOLD AWARD in the 2004 Premier's Award of Excellence. Since 1995, the Premier has presented awards annually to teams to promote and recognize superior client service and business practices in the Alberta public service.

The award recognizes all the hard work members of the Department of Energy, Energy and Utilities Board and industry made to ensure the Registry project was successful.

In his letter informing the Registry team of the award, the Premier had the following comment: "I commend you for demonstrating exceptional commitment to superior client service and business practices, as well as creating a supportive work environment for your team".

This is the third award presented to the Registry. It has also been awarded the Department of Energy's 2003 Pinnacle Award and the Microsoft sponsored Technology in Manufacturing (TIM) "2003 Most Innovative Software Implementation" (more than 200 employees) Award.

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Alberta ENERGY   CAPP CANADIAN ASSOCIATION OF PETROLEUM PRODUCERS   EUB Alberta Energy and Utilities Board   sepac

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Also starting in mid-July, 2004, the new Working Interest Owner Report will be available to operated and non-operated facilities.

The report will display for each facility/product requested:

- Gross volumetric data for the facility.
- Net volumetric data by stream and owner.

Effective July 1, 2004, there will be changes to the allocation submission rules for NGL products. For example, if an allocation is filed at the product "group" level (e.g. C4-MX), the allocation will be applied to the sum of all the components reported in the group (e.g. the sum of all C4-MX, IC4-MX, and NC4-MX).

More details about these Partner Reporting changes can be found on the Registry web site under Tips/Alerts/FAQs – Tips – Monthly Reporting Allocations.

THE IMPACT OF PIPELINE/METER STATION/TERMINAL REPORTING CHANGES

Effective May 25, 2004, a number of changes were introduced to the Registry involving pipeline/terminal reporting. These changes impacted Pipeline and Meter Station Operators, CSO's, and Oil/Liquid Pipeline and Terminal Operators who receive product from these facilities.

For example, if Liquid Pipelines and Terminals are in control of the measurement of the product, they now have the ability to report dispositions to other Registry reporting facilities. In addition to this, for Gas Pipelines, reporting will now be done at the Meter Station level versus the Pipeline level.

Additional information about these enhancements can be found on the Registry web site.

Tips about *Reporting Changes for Gas Pipelines and Meter Stations* and *Reporting Changes for Oil/Liquid Pipelines and Terminals* are located at: Tips/Alerts/FAQs – Tips - Monthly Reporting Volumetrics.

These changes are also described in more detail in two presentations posted to the web site under: Bulletin Board - Documents – Reference Material – Petroleum Registry of Alberta: Presentations.

LATE FILINGS TO THE REGISTRY

A number of clients have complained to the Registry team that some companies are filing their allocations at the last minute. They question what is being done to address this issue to assist companies that are impacted by this late filing.

This is one of the few Registry "Leverage List" items still requiring the attention of the Industry Benefits Committee (IBC) and Industry Registry Team (IRT). While the issue may never cease to exist entirely, a number of initiatives have been/are being put in place:

- The IBC has developed a "template letter" to send to companies who regularly commit this offence. The IRT has requested that a copy of these letters be sent to them as well.

- The IBC/IRT encourages clients to contact any company that is regularly impacting them by submitting at the last minute. If the "contact" PA does not respond, we encourage clients to escalate the matter to the supervisor/manager level. All members of the IBC understand the impact of last minute filing on third parties.

- The EUB grants appeals on the basis that a company was impacted by a late filing from another company. In fact, there are actually very few appeals on this basis. However, statistics are kept of this behaviour and repeat offenders can be identified.

- The IBC/IRT is implementing a recommended PA work cycle calendar, which recommends the "ideal" time of the month to complete various tasks. The purpose is to help reduce peak workloads and to assure that data is submitted to the Registry on a timely basis for other parties to access.

- Another aspect of this issue is that some vendor systems do not allow facilities to be submitted until they are fully balanced. The Registry encourages a "build-up" approach to filing. This involves submitting data when it becomes available so others can use the data as soon as it is available. We encourage clients to contact their vendor, and/or system user group, to discuss this issue.

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If a client has any other suggestions for addressing this issue, they should use the "Feedback" button (located at the bottom on each Registry web site page) and send in their ideas.

MINIMUM REPORT REQUIREMENTS

In May of 2004, the IBC Partner Reporting Sub-committee reached consensus for minimum Registry report requirements that the system must deliver to its clients. The sub-committee addressed this issue in response to failed Registry report requests. However, since implementation of the accelerated Registry server refresh initiative, these minimum requirements have been consistently exceeded. These report requirements will be revisited in the Fall of 2004, after evaluation of server performance and industry practices (i.e. Partner Reporting).

In the meantime, to avoid report failures, clients should:

- Keep report requests at reasonable levels.
- Only request information that is needed.
- Double check your parameter selections before you submit.

Examples of requests that might fail (depending on company size), include:

- Volumetric Reports for the province of Alberta.
- Volumetric Reports for a single BA - all products, all facilities - for October 2002 to current.
- Allocation Reports from October 2002 to current.

REGISTRY REPORTING CALENDAR DATE CHANGES

At the request of Industry, the EUB has agreed that for the rest of 2004, its deadline for Volumetrics will be adjusted. The deadline had already been adjusted for the first six months of the year. Depending on the calendar, for the majority of months, the deadline will be at least two working days after the Gas Pipeline Split dealing.

It is anticipated that the extra time will encourage facility operators to:

- Spread their workload out over more days and reduce the high peak loads.
- Submit data as soon as it is available and not simply meet the new later deadlines.

Changing the EUB Volumetric filing deadline impacts the following Registry processes:

- EUB Non compliance Invoice
- EUB Non compliance Appeal deadline
- DOE Oil Crown Royalty Statements
- APMC Reconciliation Reports

Please refer to the Registry web site Bulletin Board area to view the updated calendars.

BC AND THE REGISTRY

Over the past few months, activities have been underway regarding the concept of British Columbia joining the Petroleum Registry of Alberta. The Registry Steering Committee and CAPP (as sponsor) have conceptually endorsed inclusion of BC reporting in the Registry.

A Committee and Working Group structure has been put into place to guide the Opportunity Assessment/Evaluation development phase. Extensive analysis is ongoing to identify and document the changes required to the Registry, and to the BC and Industry systems in order to accommodate BC's potential inclusion into the Registry.

In addition to this, the various committees are actively gathering stakeholder input concerning the costs and benefits of BC joining the Registry. This work is targeted to be completed by the end of July 2004. The Opportunity Assessment/Evaluation phase is to be completed and communicated to stakeholders by the third quarter of 2004.

A number of factors will impact any decision concerning BC participation in the Registry, including:

- Outcomes of Opportunity Assessment/Evaluation Process
- Commercial negotiations
- Continued stakeholder support

The timing of any possible inclusion has yet to be determined. The Registry Steering Committee (made of representatives from Government and Industry) has ultimate authority for all changes to the Registry.