



# SASKATCHEWAN REPORTING CALENDAR

**December 2024**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <b>A1)</b> EVAP Declaration Required Report <b>M4a)</b> Compensatory Royalty Invoice Available in Petrinex	3 <b>M1)</b> Non-Compliance Billing	4 <b>M2)</b> Oil and LPG Receipt Volumes <b>M4)</b> Royalty/Tax Invoice Available in Petrinex	5	6 <b>M3)</b> Gas Receipt Volumes	7
8	9	10 <b>M5)</b> Oil/LPG Pipeline Splits Industry Deadline #1	11 <b>M6)</b> Oil/LPG Pipeline Splits Industry Deadline #2	12	13 <b>M7)</b> Oil and Gas Royalty/Tax Invoice Payment Date and Compensatory Royalty Invoice Payment Date <b>M18)</b> AB Crown Shippers' Balance Missing & Imbalance Report - Warning <b>M28)</b> IOGC Product Pricing Missing & Complete Report - Warning	14
15	16 <b>M8)</b> Gas Pipeline Splits <b>M19)</b> AB Crown Shippers' Balance Reporting Deadline <b>M29)</b> IOGC Product Pricing Deadline	17 <b>M9)</b> Volumetric and Waste Plant Non-Compliance Reports - Warning <b>M10)</b> Missing/Incomplete Oil/LPG Pipeline Split Report - Warning	18 <b>M11)</b> Volumetric and Waste Plant Reporting Deadline <b>M12)</b> Pipeline Split Reporting Deadline <b>M20)</b> APMC Invoice Discrepancy Report - Warning	19 <b>M21)</b> APMC Single Shipper Invoice Deadline <b>M22)</b> APMC Tariff Invoice Deadline <b>A4)</b> SER EPAP Information	20 <b>M13)</b> Provisional Billing <b>M26)</b> RTP Non-Compliance Warning	21
22	23	24 <b>A5)</b> EPAP Declaration Non-Compliance Report - Warning	25 <b>Christmas Day - Closed</b>	26 <b>Boxing Day - Closed</b>	27	28
29	30 <b>M14)</b> Oil Valuation Compliance and Balancing - Warning <b>M15)</b> RTP Non-Compliance Warning <b>M23)</b> APMC Invoice Discrepancy Report - Warning <b>M25)</b> Oil Valuation Existing Pending or Pending Delete Records - Warning <b>M31)</b> Non-Hydrocarbon Gas Valuation Non-Compliance Report - Warning	31 <b>A3)</b> EPAP Declaration Submission Deadline <b>M16)</b> Valuation Reporting Deadline <b>M17)</b> Royalty/Tax Payer Reporting Deadline <b>M24)</b> APMC Equalization Invoice Deadline				

Note: All times indicated on the table attached are Mountain Time (MT)

New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
A1	EVAP Declaration Required Report	Report	This report will automatically be run by Petrinex on a monthly “sweep” basis and is also available on a “user-requested” basis. This report will list occurrences, by month where a transaction has been made between related BAs. If any such transactions have been made, the RTP is required to participate in EVAP reporting. Where no such transactions have been made, the RTP has no reporting requirement under EVAP.	November 2024	21:00 – November 30 <sup>th</sup> - Saturday	06:00 – 2 <sup>nd</sup> – Monday
A2	EVAP Declaration Submission Deadline	Deadline	This is the date by which the EVAP declaration should be submitted to Petrinex. This declaration is required from any Business Associate that has reported their Business Associate ID or a related Business Associate ID as the purchaser of their oil on a pipeline split during the previous calendar year. These reporting situations are created whenever a Business Associate: <ul style="list-style-type: none"> <li>• blends or streams their raw crude oil prior to selling for the first time at arm’s length.</li> <li>• sells their raw crude oil downstream of a terminal or pipeline for the first time at arm’s length; or</li> <li>• enters into a buy/sell agreement with a single shipper pipeline in order to sell their oil at or downstream of the pipeline outlet.</li> </ul>	N/A	N/A	N/A
A3	EPAP Declaration Submission Deadline	Deadline	If your company’s declaration month is October, you are required to submit your EPAP Declaration to SER by the end of this month.	October 2024	<b>21:00 – 31<sup>st</sup> – Tuesday</b>	N/A
A4	SER EPAP Information	Notice	On the Volumetric Deadline (Item M11), Petrinex will run several processes to provide Industry with the following information related to Industry’s EPAP requirements. <ul style="list-style-type: none"> <li>• EPAP CAI Report Available</li> <li>• EPAP Declaration Available</li> <li>• EPAP Declaration Reminder</li> </ul>	N/A	18:30 – 18 <sup>th</sup> – Wednesday	06:00 – 19 <sup>th</sup> – Thursday
A5	EPAP Declaration Non-Compliance Report - Warning	Warning	Five business days prior to the EPAP Declaration Submission deadline (Item A3), Petrinex will perform algorithms to identify any declarations not submitted for “Incomplete”, “Complete” and “Open” statuses. The EPAP Declaration Non-compliance Report is also available on request. Note: A final EPAP Non-Compliance Report will be run after the EPAP Declaration Deadline and will identify all past due declarations.	October 2024	21:00 – 23 <sup>rd</sup> – Monday	06:00 – 24 <sup>th</sup> – Tuesday
M1	Non-Compliance Billing	Invoice	Non-Compliance Invoice (pdf and xml) is available in Petrinex located under Ministry Invoices.	October 2024		06:00 – 3 <sup>rd</sup> – Tuesday
M2	Oil and LPG Receipt Volumes	Deadline	This is the date when all oil and LPG pipeline, terminal or waste plant receipt volumes necessary for a volume requiring split should be complete and in Petrinex. Also called “Trunk/Feeder Pipeline to Operator and Trunkline to Feeder Pipeline” deadline on the Petroleum Industry Reporting Calendar.	November 2024	<b>21:00 – 4<sup>th</sup> – Wednesday</b>	N/A
M3	Gas Receipt Volumes	Deadline	This is the date when all gas pipeline receipt volumes necessary for a volume requiring split should be complete and in Petrinex. (As per TransGas calendar)	November 2024	<b>21:00 – 6<sup>th</sup> – Friday</b>	N/A
M4	Royalty/Tax Invoice Available in Petrinex	Information	SER will calculate and invoice royalty/tax based on information reported in Petrinex as soon as possible after the end of the month of production.	October 2024	N/A	06:00 – 4 <sup>th</sup> – Wednesday

New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
			<p>Industry will receive the following invoice files from SER.</p> <ul style="list-style-type: none"> <li>o <i>Royalty and Tax Invoice Summary (.pdf and .xml)</i></li> <li>o <i>Royalty and Tax Invoice Detail (.pdf and .xml)</i></li> <li>o <i>Royalty and Tax UWI Changes (this file will only be generated if there is UWI change activity for that month) (.xml only)</i></li> </ul> <p>This is the latest date that the SER Invoice files will be available for pickup in Petrinex under Ministry Invoices, unless otherwise notified by SER.</p>			
<b>M4a</b>	Compensatory Royalty Invoice Available in Petrinex	Information	<p>SER will calculate and invoice compensatory royalty based on information reported in Petrinex as soon as possible after the end of the month of production.</p> <p>Industry will receive the following invoice files from SER.</p> <ul style="list-style-type: none"> <li>o Compensatory Royalties Invoice Summary (.pdf and .xml)</li> <li>o Compensatory Royalties Invoice Detail (.pdf and .xml)</li> <li>o Compensatory Royalties UWI Changes (this file will only be generated if there is UWI change activity for that month) (.xml only)</li> </ul> <p>This is the latest date that the SER Invoice files will be available for pickup in Petrinex under Ministry Invoices, unless notified by SER.</p>	October 2024	N/A	06:00 – 2 <sup>nd</sup> – Monday
<b>M5</b>	Oil/LPG Pipeline Splits Industry Deadline # 1	Deadline	<p>This is the date when oil and LPG pipeline splits must be complete and in Petrinex for those custody transfer point facilities (terminals and pipelines) that are flagged in infrastructure with the 1<sup>st</sup> deadline.</p> <p>Also called “Operator to Feeder Pipeline” deadline on the Petroleum Industry Reporting Calendar.</p>	November 2024	<b>21:00 – 10<sup>th</sup> – Tuesday</b>	06:00 – 11 <sup>th</sup> – Wednesday for Industry CTP facilities
<b>M6</b>	Oil/LPG Pipeline Splits Industry Deadline # 2	Deadline	<p>This is the date when oil and LPG pipeline splits must be complete and in Petrinex for those custody transfer point facilities (terminals and pipelines) that are flagged in infrastructure with the 2<sup>nd</sup> deadline.</p> <p>Also called “Operator to Trunkline Pipeline” deadline on the Petroleum Industry Reporting Calendar.</p>	November 2024	<b>21:00 – 11<sup>th</sup> – Wednesday</b>	06:00 – 12 <sup>th</sup> – Thursday for Industry named CTP facilities
<b>M7</b>	Oil and Gas Royalty/Tax Invoice Payment Date and Compensatory Royalty Invoice Payment Date	Information	<p>This is the date by which the Royalty/Tax Invoice and Compensatory Royalty Invoice issued during the month must be paid.</p>	October 2024	N/A	N/A
<b>M8</b>	Gas Pipeline Splits	Deadline	<p>This is the date when all gas pipeline splits must be complete and in Petrinex. (As per TransGas calendar)</p>	November 2024	<b>21:00 – 16<sup>th</sup> - Monday</b>	N/A
<b>M9</b>	Volumetric and Waste Plant Non-Compliance Reports - Warning	Notice	<p>Prior to the deadline for volumetric and waste plant data submissions Petrinex will perform the monthly volumetric algorithms on all facilities. These will include facility balancing, metering difference calculations, etc. Any instances of missing data or errors outstanding would be communicated to the appropriate facility operator. The non-compliance reports will come in two separate reports, one for volumetric and one for waste plant reporting.</p> <p>These reports are also available on request at any time during the month.</p>	November 2024	21:00 – 16 <sup>th</sup> – Monday	06:00 – 17 <sup>th</sup> – Tuesday

New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
M10	Missing/Incomplete Oil/LPG Pipeline Split Report - Warning	Notice	A notice to delivering facility operators for splits associated with CTP facilities, prior to the volumetric reporting deadline warning of incomplete splits.	November 2024	21:00 – 16 <sup>th</sup> – Monday	06:00 – 17 <sup>th</sup> – Tuesday
M11	Volumetric and Waste Plant Reporting Deadline	Deadline	This is the date when all volumetric data (including waste plant data) must be in Petrinex.	November 2024	18:30 – 18 <sup>th</sup> – Wednesday	Extract to SER
M12	Pipeline Split Reporting Deadline	Deadline	This is the date when all pipeline split data (oil valuation - purchaser is auto-populated from pipeline splits submissions at this deadline) must be in Petrinex.	November 2024	18:30 – 18 <sup>th</sup> – Wednesday	Extract to SER
M13	Provisional Billing	Invoice	Provisional Billing Invoice (pdf and xml) is available in Petrinex located under Ministry Invoices and Statements.	November 2024		06:00 – 20 <sup>th</sup> – Friday
M14	Oil Valuation Compliance and Balancing - Warning	Notice	Two days prior to the oil valuation deadline Petrinex will provide a report identifying any potential issues with oil valuation submissions. (This report includes discrepancies related to: Pipeline Splits imbalances; valuations for royalty/tax payers, purchasers, subsequent purchasers, and sales to subsequent purchasers; purchaser and royalty/tax payer price differences exceeding tolerances; subsequent purchaser and sales to subsequent purchase density, sulphur and price differences exceeding tolerances.)  The report will also be available on request by BA's named as an owner, purchaser, operator or royalty/tax payer.	November 2024	21:00 – 28 <sup>th</sup> – Saturday	06:00 – 30 <sup>th</sup> – Monday
M15	RTP Non-Compliance Warning	Notice	Two days prior to the Royalty/Tax Payer deadline Petrinex will provide a report identifying any potential issues with the reporting of royalty/tax payer (RTP) information. (This report includes errors from prior periods and confirmation that: current production month has a current RTP record for gas and/or oil; current production month has a matching Royalty Tax Attribute (RTA) record; prior month well status changes have RTP record for new status; units have current RTP records; prior month changes to units have RTP records for prior production months; RTA percentages for wells or units are balanced; injection facilities that have an oil DISP have a RTP record for that month.)  The report will also be available on request by operators and those named on the RTP record.  Note: Petrinex will provide this report two days after the Volumetric deadline – see Item 26.	November 2024	21:00 – 28 <sup>th</sup> – Saturday	06:00 – 30 <sup>th</sup> – Monday
M16	Valuation Deadline	Deadline	This is the date when all valuation/pricing data must be in Petrinex.	November 2024	21:00 – 31 <sup>st</sup> – Tuesday	Extract to SER
M17	Royalty/Tax Payer Deadline	Deadline	This is the date when all royalty/tax payer data must be in Petrinex.	November 2024	21:00 – 31 <sup>st</sup> – Tuesday	Extract to SER
M18	AB Crown Shippers' Balance Missing & Imbalance Report – Warning	Warning	Prior to the deadline for AB Crown Shippers' Balance submissions Petrinex will perform monthly algorithms to identify imbalances with the reporting of Shippers' Balance Facility Transfers and to identify missing Shippers' Balance submissions.  The AB Crown Shippers Balance Missing & Imbalance Report is available on request by facility operators at any time during the month.	November 2024	21:00 – 12 <sup>th</sup> – Thursday	06:00 – 13 <sup>th</sup> – Friday

New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
			For a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to review " <a href="#">Reporting APMC Volumes at Out-of-Province Facilities</a> "			
M19	AB Crown Shippers' Balance Reporting Deadline	Deadline	This is the date when all APMC Crown Shippers' Balance information must be in Petrinex. Also called the "Pipeline to Shipper" deadline on the Petroleum Industry Reporting Calendar.	November 2024	21:00 – 16 <sup>th</sup> – Monday	Extract to APMC
M20	APMC Invoice Discrepancy Report – Warning	Warning	Prior to the deadline for Single Shipper and Tariff (SSI/TRF) Invoice submissions Petrinex will identify discrepancies between the Single Shipper Invoice Submissions and the Shippers' Balance Submissions and the Tariff Invoice Submissions and the Shippers' Balance Submissions. The Invoice Discrepancy Report is available on request by facility operators at any time during the month and can be run for the SSI, TRF, EQ or All invoice types. For a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to review " <a href="#">Reporting APMC Volumes at Out-of-Province Facilities</a> "	November 2024	18:30 – 17 <sup>th</sup> – Tuesday	06:00 – 18 <sup>th</sup> – Wednesday
M21	APMC Single Shipper Invoice Deadline	Deadline	This is the date that all Single Shipper Pipeline/Terminal or Custom Treating facility operators must report the Single Shipper Invoice information in Petrinex. Also called the "Shipper to Buyer" deadline on the Petroleum Industry Reporting Calendar. For a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to review " <a href="#">Reporting APMC Volumes at Out-of-Province Facilities</a> "	November 2024	21:00 – 19 <sup>th</sup> – Thursday	Extract to APMC
M22	APMC Tariff Invoice Deadline	Deadline	This is the date that all Open Access Pipeline/Terminal or Custom Treating facility operators must report the Tariff Invoice information in Petrinex. Also called the "Shipper to Buyer" deadline on the Petroleum Industry Reporting Calendar. For a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to review " <a href="#">Reporting APMC Volumes at Out-of-Province Facilities</a> ".	November 2024	21:00 – 19 <sup>th</sup> – Thursday	Extract to APMC
M23	APMC Invoice Discrepancy Report – Warning	Warning	Prior to the deadline for Equalization (EQ) Invoice submissions Petrinex will perform monthly algorithms to identify discrepancies between the Equalization Invoice Submissions and the Shippers' Balance Submissions. The Equalization Invoice Discrepancy Report is available on request by facility operators at any time during the month and can be run for the SSI, TRF, EQ or All invoice types. For a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to review " <a href="#">Reporting APMC Volumes at Out-of-Province Facilities</a> "	November 2024	21:00 – 28 <sup>th</sup> – Saturday	06:00 – 30 <sup>th</sup> – Monday
M24	APMC Equalization Invoice Deadline	Deadline	This is the date that all Open Access Pipeline/Terminal or Custom Treating facility operators must report the Equalization Invoice information in Petrinex.	November 2024	21:00 – 31 <sup>st</sup> – Tuesday	Extract to APMC

New #	Name	Type	Description	Production Month	Time of Submission/ Deadline cutoff	Report/ Invoice Available
			Note: see the Tip titled "Reporting APMC Volumes at Out-of-Province Facilities" for a list of the applicable SK facilities that AB Operators can deliver crown royalty (APMC) volumes to.			
M25	Oil Valuation Existing Pending or Pending Delete Records - Warning	Warning	Two days prior to the oil valuation deadline Petrinex will provide a report identifying any pending (P) or pending delete (D) records users are responsible for.  The report is also available on request by BA's named as a purchaser or royalty/tax payer.  A final report will be available to Industry and SER the day after the oil valuation deadline identifying any pending and pending delete records that are still outstanding.	November 2024	21:00 – 28 <sup>th</sup> – Saturday	06:00 – 30 <sup>th</sup> – Monday
M26	RTP Non-Compliance Warning	Notice	Two days after the Volumetric deadline Petrinex will provide a report identifying any potential issues with the reporting of royalty/tax payer (RTP) information. (This report includes errors from prior periods and confirmation that: current production month has a current RTP record for gas and/or oil; current production month has a matching Royalty Tax Attribute (RTA) record; prior month well status changes have RTP record for new status; units have current RTP records; prior month changes to units have RTP records for prior production months; RTA percentages for wells or units are balanced; injection facilities that have an oil DISP have a RTP record for that month.)  The report will also be available on request by operators and those named on the RTP record.  Note: Petrinex will provide this report two days prior to the RTP deadline – see Item 15.	November 2024	21:00 – 19 <sup>th</sup> – Thursday	06:00 – 20 <sup>th</sup> - Friday
M27	IOGC GCA Submission Deadline	Deadline	This is the date that all IOGC GCA Submissions must be reported in Petrinex. (May 31)	N/A	N/A	N/A
M28	IOGC Product Pricing Missing & Incomplete Report - Warning	Warning	Two days prior to the deadline for Product Pricing submissions, Petrinex will identify wells/facilities that reported IOGC Product Pricing last month but have not been reported for the current month and therefore may be missing. It also identifies the products that were reported last month but have not been reported for the current IOGC Production month and therefore may be incomplete.  The IOGC Product Pricing Missing & Incomplete Report is available on request by facility operators at any time during the month.	October 2024	21:00 – 12 <sup>th</sup> – Thursday	06:00 – 13 <sup>th</sup> – Friday
M29	IOGC Product Pricing Deadline	Deadline	This is the date that all IOGC Product Pricing (Gas/C5-SP, Condensate, Sulphur and NGL) submissions must be reported in Petrinex.	October 2024	<b>21:00 – 16<sup>th</sup> – Monday</b>	IOGC Product Pricing Report – Final to IOGC
M30	IOGC GCA Rollover	Deadline	Petrinex will roll over the GCA Year the first Thursday of each February.	N/A	N/A	N/A
M31	Non-hydrocarbon Gas Valuation Non-Compliance Report - Warning	Warning	Two days prior to the valuation deadline Petrinex will provide a report identifying any potential issues with non-hydrocarbon gas valuation submissions. This report includes details of all missing non-hydrocarbon gas valuation.  The report will also be available to RTP's on request.	November 2024	21:00 – 28 <sup>th</sup> – Saturday	06:00 – 30 <sup>th</sup> – Monday