

# **Registry Alert**

# Registry Ministry Invoices & Statements Area Changes

Release/Revision Date	Location of Change in this Document	Comment
September 07, 2006		Initial Release
September 29, 2006	Key principles	Additional information
		regarding changes to Ministry
		Invoices and Statements area

Audience: All Stakeholders

**Purpose:** This alert outlines changes to the Manage Ministry Reporting

screen designed to improve ease of use.

**Background:** These changes were made as a result of recommendations

made by Industry users, in efforts to make this functional area

more effective.

Key Principles: Change to the "Manage Ministry Reporting" Screen

On September 7, 2006, a number of changes were made to simplify the look of the Manage Ministry Reporting screen.

The "Date Processed" column was removed. This information can found in the respective Ministry file and was therefore not needed on the screen.

Also, under the "View", "Download" and "Download Zipped"

column, Kbytes are now listed as KB.

These changes allow for a greater number of report names to be displayed within one row instead of wrapping over three or four rows that occurred previously. This allows for easier navigation within this area of the Registry, in addition to efficiency gains in

searching for a particular Ministry report.



These changes were the first of a series that will be introduced to the Ministry Reporting package to improve clarity and ease of use for Registry clients.

# DOE Changes to the Ministry Invoices & Statements Area

On September 28, 2006, a number of changes were made to the Ministry Invoices & Statements area by the Department of Energy.

#### These include:

- To ensure ease of use, all package names are now prefaced with: "DOE Oil", "DOE Gas", etc.
- Consistency implemented in the use of capital and lower case letters in report names.
- Several package and report names have been clarified for ease of use. To view these changes, click <u>HERE</u>.

# Upcoming change:

 Ensure all PDF/TXT/CSV files appear on one line, with a drop down option.

### More information: Pleas

Please contact the Registry Service Desk.

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