

EPAP Declaration Reports

Jurisdiction	Release/Revision Date	Location of Change in this Document	Comment
AB, SK	June 28, 2023	Updates throughout document	There are no changes to the intent of this tip, just updated to reflect current state
AB, SK	April 20, 2022	Entire document has been reformatted	New report added to beginning of list
AB, SK	January 21, 2019	Availability of new reports	Report #4 – EPAP Workflow Report Report #5 – EPAP Declaration Theme Facility Response Report
AB, SK	November 7, 2016	Availability of new report	Report #3 – EPAP Declaration Theme Responses Summary Report
AB, SK	July 15, 2016		Initial Release

Audience: Enhanced Production Audit Program (EPAP) users.

Background: The Alberta Energy Regulator (AER) and Saskatchewan Ministry of Energy and Resources (SER) continue to work with the AB/SK EPAP Stakeholder Committee to create analytical and statistical reports to assist Industry in using the EPAP functionality in Petrinex. These discussions have resulted in the development of several reports that can be requested from the Audit Menu – Data Submission and Reports – Submit Report Request.

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a) EPAP Declaration Non-Compliance Report

This report identifies if the operator of EPAP-applicable facilities has not submitted their EPAP declaration by their set due date.

Industry and Regulator users can request the report on-demand at any time in PDF, CSV and/or XML formats. Industry users will be able to run this report for their own BA ID only. The Regulator will be able run this report for a specified BA or for all BAs.

A Petrinex generated warning report will be run monthly 5 days before the deadline for EPAP Declaration deadline. For further details on the timing of this report, see the AB and/or SK Reporting Calendars available on the Petrinex Website – Calendars.

b) EPAP Declaration Facilities Report

An Industry-only report available to those users with the task to edit or query the EPAP declaration, displaying a list of facilities by declaration theme and available in a CSV format only.

The report displays all currently operated facilities applicable to a declaration reporting theme that have made a volumetric submission at any time during the current declaration period (based on the declaration month set in the Audit Program information).

Note: This report is NOT the official declaration facility list. The ONLY official listings of facilities are those that are included in the declaration that is created at the end of the declaration period. Timing differences may exist between the official declaration and any instance of this report that is run prior to the end of the declaration period. For this reason, the date the report was generated is included in the report details.

c) EPAP Declaration Themes Subtypes Evaluated and Not Evaluated Report

This report is available for both Regulator and Industry EPAP users in a CSV format only.

The report displays the applicable facility subtypes for each theme that were/were not evaluated (regardless of type of controls) over a defined period of consecutive declaration years.

Industry users will be able to run this report for their own BA ID only. The Regulator will be able run this report for a specified BA or for all BAs.

d) EPAP Declaration Theme Responses with CAI Hits Report

This report is available for both Regulator and Industry EPAP users in a CSV format only.

For certain themes, the Regulator compares the effectiveness of facility level (FL) and/or company level (CL) controls for facilities as stated by the operator in the declaration to the number of Compliance Assessment Indicator (CAI) occurrences associated with that theme. A facility reported to have effective controls but has triggered several related CAIs could potentially

generate a Regulator request for additional clarification. This report provides this information as an alternative to performing manual searches.

For Industry, this report provides an opportunity to see which facilities could potentially generate a Regulator request for additional clarification.

This report provides a list of facilities, by reporting theme, that have indicated they have effective controls at a facility level (FL Effective) or company level (CL Effective) along with a list of the associated CAIs that the facility has generated over the declaration period. For each CAI, the total number of occurrences in the declaration period is provided. The report will also indicate whether there is currently an Industry Reviewed or Regulator Acceptable date for that CAI.

Note: Not all CAIs are applicable to a theme and not all themes have applicable CAIs. Only themes 5, 6, 10, 12, 13, and 14 have associated CAIs. Therefore, the parameters of this report do not include all reporting themes and all CAIs and only cover the relevant themes and CAIs that the Regulator uses in its declaration evaluations.

Industry users will be able to run this report for their own BA ID only. The Regulator will be able to run this report for a specified BA or for all BAs.

e) EPAP Declaration Theme Conclusions Summary Report

This report is available for both Regulator and Industry EPAP users in a CSV format only.

Industry users will be able to run this report for their own BA ID only. This would allow the user to compare the BA's declaration theme conclusions over a specified period.

The Regulator will be able to run this report for all Industry BAs over multiple declaration years. This report provides summary totals, by theme, of the 4 possible theme conclusions for each selected year. This summary count is generated from the theme conclusions reported from each approved declaration in the reporting year. This will allow the Regulator to identify both improvement and problematic trends.

Note: Running the report for a single BA will not require that the current year declaration be in an approved status. BA's may use this report to compare the current year declaration to prior years before the current year declaration is submitted.

f) EPAP Declaration Theme Responses Summary Report

This report is available to both Regulator and Industry EPAP users in a CSV format only.

This report provides summary totals, by theme, of the responses provided per facility over multiple declaration years. This will allow users to determine, at a high level, whether a theme is improving or not and whether there are adequate controls in place.



TIP

The report provides the facility response totals as total counts and percentages of the total over the specified date range. The reporting categories are the same as those that are provided in the Quick View row online and that are found in Attachment A of the PDF declaration (i.e., Not Applicable, No Controls, FL or CL Controls, Evaluated and Effective).

Industry users will be able to run this report for their own BA ID only. The Regulator will be able run this report for a specified BA or for all BAs.

g) EPAP Workflow Report

This report is available to both Regulator and Industry EPAP users in both CSV and PDF formats.

This report provides EPAP Workflow detailed information for a workflow that was created by Industry and the Regulator.

Industry users will be able to run this report for their own BA ID only. The Regulator will be able run this report for a specified BA or for all BAs.

h) EPAP Declaration Theme Facility Response Report

This report is available to both Regulator and Industry EPAP users in a CSV format only.

This report lists by declaration period and theme the information related to the response details for all facilities listed for the theme.

Industry users will be able to run this report for their own BA ID only. The Regulator will be able run this report for a specified BA or for all BAs.

More information: Please contact the Petrinex Business Desk.

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