

## Non Compliance Reports

Jurisdiction	Release/Revision Date	Location of Change in this Document	Comment
AB/SK/BC/MB	October 16, 2023	As part of a cleanup project for older/outdated tips, this tip combines various older/outdated tips.	These updates are not meant to change the intent of the original tip but to update to the current state and includes additional impacted jurisdictions.

**Audience:** All Petrinex users who have submitted volumetric, waste plant or oil sands data to Petrinex and wish to ensure they have met all of their filing requirements.

**Purpose:** This tip outlines the purpose of each of the non-compliance reports available in Petrinex.

### Key Principles:

Operating BAs within Petrinex have access to various non-compliance reports to confirm that the data submitted by themselves as the facility operator is correct and error free. These reports are run both automatically (on scheduled dates) and on request at anytime. These reports listed below can be requested using the Petrinex monthly reporting menu item under each monthly topic (Volumetric, Waste Plant or Oil Sands) functionality at anytime by an authorized user and the reports will always run and be completed during the day. All reports have a save report function and are available in two formats CSV and PDF.

### 1. Volumetric Non-Compliance Report and Waste Plant Non-Compliance Report

The **Volumetric Non-Compliance** and **Waste Plant Non-Compliance** reports are available in all jurisdictions. Each Ministry uses these reports to identify errors and/or warnings that are not cleared by the applicable reporting deadline as per the Ministry's [reporting calendar](#). Industry operators use these reports to ensure they have no chargeable errors at the reporting deadline.

Petrinex runs an automatic non-compliance **warning** report available to facility operators the morning before the Volumetric and/or Waste Plant Reporting Deadline for each jurisdiction (approximately the 18<sup>th</sup> to 21<sup>st</sup> depending on the reporting month). Petrinex runs a **final** automatic report available after the volumetric data reporting deadline. Facility operators with the appropriate access can also request a Volumetric Non-

Compliance Error or Waste Plant Non-Compliance report (for their operated facilities) at anytime and it will always be available in the daytime queue.

- For the **Volumetric Non-Compliance Report**, users have report selection options including: All Operated, All Current User Assigned (default) or Use List (Lookup) to identify the facilities; select a Report Summary in PDF or CSV and/or Report Detail in PDF; select whether to: Exclude Warnings Prior to Last Extract and/or Exclude Warnings Prior to the Previous Operator (default).
- In **Alberta** for the **Waste Plant Non-Compliance Report**, users have report selection options including: All Operated, All Current User Assigned (default) or Use List (Lookup) to identify the facilities; select the report in PDF or CSV; select whether to Exclude Warnings Prior to Last Extract (default) and/or Exclude errors between 2009-03 and 2020-02.
- In **Saskatchewan, British Columbia, and Manitoba** for the **Waste Plant Non-Compliance Report**, users have report selection options including: All Operated, All Current User Assigned (default) or Use List (Lookup) to identify the facilities; select the report in PDF or CSV; select whether to Exclude Warnings Prior to Last Extract (default).

**Note:** It is the jurisdiction who decides whether the error and/or warning is subject to a non-compliance fee. Links to the specific Ministry Non-Compliance Errors/Penalties information are available on the Petrinex Website – Learning Centre – [Ministry Non-Compliance Errors/Penalties](#). In Manitoba there are currently no fees associated with any type of Non-Compliance errors or warnings.

## [2. AER Oil Sands Non-Compliance Report](#)

The **AER Oil Sands Non-Compliance** report is available in **Alberta only**. The Alberta Energy Regulator (AER) uses this report to identify errors and/or warnings that are not cleared by the applicable reporting deadline as per the Alberta's [reporting calendar](#). Industry operators use this report to ensure they have no chargeable errors at the reporting deadline.

Petrinex runs an automatic warning report available to facility operators the morning before the reporting deadline (approximately the 22<sup>nd</sup> of each month). Facility operator users with the appropriate access can request the AER Oil Sands Non-Compliance report (for their operated facilities) at anytime and it will always be available in the daytime queue.

For the **AER Oil Sands Non-Compliance Report**, users have report selection options including: All Operated, All Current User Assigned (default) or Use List (Lookup) to identify the facilities; selecting a Report Summary in PDF or CSV and/or Report Detail in PDF; select whether to Exclude Warnings Prior to Last Extract.



# TIP

**Note:** It is the jurisdiction who decides whether the error and/or warning is subject to a non-compliance fee. Links to the specific AER Non-Compliance Errors/Penalties information are available on the Petrinex Website – Learning Centre – [Ministry Non-Compliance Errors/Penalties](#).

For additional information on other available Volumetric, Waste Plant and Oil Sands reports click on the following links.

- [Volumetric Reports](#)
- [Waste Plant Reports](#)
- [Oil Sands Report](#)

**More information:**

Please contact the Petrinex Business Desk.

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